

**A REQUEST FOR PROPOSAL**  
**FOR**  
**PERSONAL SERVICES CONTRACT**

Department of Highways  
Professional Services Procurement Bulletin 2012-11  
Campbell/KY 9/6-407.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

**I. PROJECT DESCRIPTION**

County – Campbell  
Route – KY 9  
Item No – 6-407.00  
Project Description – KY 9 Extension, Campbell County

**II. PROJECT INFORMATION**

Project Manager – Mike Bezold, P.E.  
User Division - Highway Design  
Approximate Fee – \$250,000  
Project Funding – Federal Funds (KYD)  
Project Length – 0.1 mile

**III. PURPOSE AND NEED**

Improve the vertical clearance of the CSX Railroad over KY 9 through the replacement of the railroad structure.

**IV. DBE REQUIREMENT**

None

**V. SCOPE OF WORK**

The selected consultant is required to provide engineering services and provide the Cabinet with an Advance Situation Folder for the replacement of the Railroad Bridge.

**VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

[http://transportation.ky.gov/proqperform/instructions\\_for\\_response\\_to\\_kentucky\\_transportation\\_cabinet\\_6-9-09.pdf](http://transportation.ky.gov/proqperform/instructions_for_response_to_kentucky_transportation_cabinet_6-9-09.pdf)

The purpose of the design contract is to provide for Phase I Preliminary Engineering only. Phase II Final Roadway Design may be added by contract modification. Phase II units may be negotiated at the end of Phase I after an approved Preliminary Line and Grade. Structure Design Services may be added to the Contract Agreement by contract modification.

## **VII. AVAILABLE STUDIES**

[KY 9 Extension DNA Study](#)

## **VIII. METHOD OF DESIGN**

The selected consultant shall utilize the most recent CADD Standards for Highway Plans (version 3.01) Policy in the development of the highway plans.

## **IX. ENVIRONMENTAL**

The Department will provide all necessary Environmental Services required for this project.

## **X. PHOTOGRAMMETRIC SERVICES**

No flight is required for this project. KYTC will provide the selected consultant with any needed Survey information.

## **XI. STRUCTURE DESIGN**

The selected consultant shall provide the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The structure design will be performed by the Cabinet. Structure Design services may be added to the contract agreement by contract modification. Prequalification in the area of structure design is required to be identified in the Consultant's Response to Announcement.

## **XII. GEOTECHNICAL SERVICES**

The Department will provide all Geotechnical Services for the project.

## **XIII. UTILITY DESIGN**

The selected consultant will be responsible for determining the existing locations of utilities to determine feasibility of redesign or utility relocation, and cost estimates.

## **XIV. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- [Rural Roadway Design](#)

### **STRUCTURES**

- [Spans under 500 feet](#)

## **XV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • July 11<sup>th</sup>, 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • July 16<sup>th</sup>, 2012

SECOND SELECTION COMMITTEE • August 8<sup>st</sup>, 2012

PRE-DESIGN CONFERENCE • August 16<sup>th</sup>, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • September 1<sup>st</sup>, 2012

CONTRACT NEGOTIATIONS • September 15<sup>th</sup>, 2012

NOTICE TO PROCEED • October 15<sup>th</sup>, 2012

## **XVI. PROJECT SCHEDULE**

PRELIMINARY LINE AND GRADE • March 15, 2013

## **XVII. EVALUATION FACTORS**

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (10 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (10 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 Points)
5. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

## **XVIII. SELECTION COMMITTEE MEMBERS**

1. Mike Bezold, PE, User Division
2. Jim Simpson, PE, User Division
3. Sam Hale, PE, Secretary's Pool
4. Diana Ratcliffe, PE, Secretary's Pool
5. David Eaton, PE, Governor's Pool



# Campbell County KY 9 Item 6-407

Date: 5/16/2012

Legend	
	Route Log
	1/10th Mile Calculated Interval
	1/10th Mile Calculated Interval
	National Highway System (Federal System)
	NHS
	National Highway System
	NHS Connector to Airport
	NHS Connector to Port Facility
	NHS Connector to Amtrak Station
	NHS Connector to Rail/Truck Terminal
	NHS Connector to Intercity Bus Terminal
	NHS Connector to Pipeline Terminal
	Truck Routes
	COMM/ACC
	Federal Truck Route
	State Truck Route
	Bridges
	Zip Code Area
	USGS Quadrangle
	KYTC Districts
	US House District
	KY Senate District
	KY House District

**KYTC**  
 Division of Planning  
 200 Metro St Suite W-5  
 Frankfort, KY 40601  
 Phone: (502) 564-7183

Disclaimer: KYTC Division of Planning provides this map as a reference only. Users are to validate information independently.